



Conference Reimbursement Award Information and Application

Introduction

The Pediatric Endocrinology Nursing Society (PENS) Continuing Education Scholarship exists to enable pediatric endocrine nurses to advance their knowledge in the areas of endocrine and growth disorders, endocrine nursing research, and current issues in pediatric endocrinology nursing. Scholarship recipients can use these \$1000 scholarships for travel, lodging, and registration expenses related to the PENS conference. Meals are not reimbursed. Recipients are responsible for making all their own travel, lodging, and registration arrangements.

Eligibility

PENS grants up to sixteen Conference Reimbursement Awards (CRA) for attendance at the PENS conference. Awards are divided equally between two types of submissions: clinical exemplars and poster abstracts. More awards may be given in one category if there are fewer than eight eligible submissions in the other category. Applicants must be active PENS members. Applications must include either a clinical exemplar for possible publication in the *PENS Reporter* OR an accepted poster abstract for presentation at the PENS conference. Only members who are first time conference attendees are eligible to apply for the CRA by submitting a clinical exemplar. All PENS members who submit an accepted poster abstract are eligible to apply for the CRA. Special consideration will be given to first time poster presenters. Those choosing to submit a poster abstract must present their poster at the PENS conference of the year awarded.

Anyone receiving funds from PENS to attend the conference is NOT eligible for the CRA. This includes, but may not be limited to, members of the current Board of Directors, PENS Committee Chairs, and PENS speakers. Applicants will not be reimbursed for expenses for which they receive funding from their employer or other sources.

All recipients are expected to attend educational sessions and other conference events to ensure that they can maximize the opportunity to share knowledge with colleagues. Scholarship recipients are also asked to attend the Annual Awards event, where they will be recognized.

Application

To apply for the PENS Conference Reimbursement Award, prepare a packet that includes the following materials:

1. Completed application form (see attached document).
2. 2-4 page clinical exemplar (additional information below) OR poster abstract accepted by the PENS Research Committee.

Submit the application materials to the PENS Executive Office by submitting an e-mail to pens@goAMP.com or by mailing to the PENS Executive Office. The materials must be received by February 13.

Selection

Applications will be reviewed and rated by an appointed task force. Scholarship recipients will be notified by March 1. Recipients will receive up to \$1000. Recipients will be asked to provide a social security number and will receive an IRS Misc. Income 1099 form in January of the following year in which the award was received.

If you have any questions about this program or the application process, contact the PENS Executive Office at (913) 895-4628.

What is a clinical exemplar?

The clinical exemplar is a narrative account of a clinical experience that has affected your pediatric endocrinology nursing practice. As nurses we participate in absolutely extraordinary experiences every day, even though we may only see what we do as ordinary and part of the job. These special experiences, or “exemplars”--as defined by Patricia Benner--are situations where the nurse has learned something about his/her practice or made a significant contribution to a patient’s or family’s well-being.

How are clinical exemplars different from case studies or essays?

- An *essay* is concept-based, and presents an opinion or analysis.
- A *case study* examines the component parts of a patient’s illness and care.
- A *clinical exemplar* paints the whole picture, using a narrative approach.
- A *clinical exemplar* is a story rich in emotional content and detail, rather than hard data such as test procedures and results.
- A *clinical exemplar* depicts a situation in which the nurse has learned something about his/her practice. They do not depict research directed at solving a problem or methodical analysis of a particular case.

How do I write a clinical exemplar?

Use a step-by-step approach in describing the clinical scenario. Keep these 5 points in mind:

- What were your intentions during the event?
- What were you feeling?
- What were you thinking?
- What conclusions did you reach as a result of this experience?
- How has the experience affected you?

What should a clinical exemplar look like?

- Your clinical exemplar should generally be written in the first person and the past tense--just as if you are telling a story.
- Paint a picture of your clinical experience so that the reader can actually visualize and experience your situation. Remember: an exemplar is a story, not a case study.
- Exemplars should be typed, 12-font, double-spaced, and 2-4 pages in length.

APPLICATION FORM

Name: _____ Date: _____

Address: _____

City: _____ State: _____ ZIP: _____

The above address is my _____ Home Address _____ Work Address.

Home Phone: _____ Work Phone: _____ E-mail: _____

Place of employment: _____ Position: _____

Type of submission (circle one): Clinical Exemplar Poster Abstract

Have you attended any PENS conferences? If so, when: _____

Are you a new member? _____

Have you presented a PENS poster in the past? _____

Have you received a PENS Continuing Education Scholarship in the past? _____

If yes, please give dates: _____

I affirm that I am not receiving funding from any other source for the purpose of attending the conference.
I further affirm that I will attend conference sessions and events if I am awarded this scholarship.

Signature _____

Date _____